

Creating Your Family Account Profile & Registration for Split Families

1. Browse to the website: <https://mustangps.ce.eleyo.com>
 2. Have each parent create an account profile in order to have their separate logins.
 3. Have one parent create the child relationships and register for the Bronco Club account.
Note: In the event both parents complete this step by accident, we can merge duplicated data into one.
 4. Once the account profile and registration are complete, you can modify the account and add the other parent as an owner on the account.
Note: You will also be able to confirm the parent-child relationship
- Each owner would **not** have access to other owner's payment methods. All account owners **do** see all invoices, contract/schedules, payments and credits on the account when logged in. Owners also may print the annual tax statements. Payments on the tax statements are categorized by payer.
 - Multiple Auto-pays may also be attached to a single Child Care Account. Each payer would be assigned a percentage when the autopay is set up. Split autopay must be set up by an Administrative user.
 - Each owner must first exist in the Administrative side of system under Contacts > People in order to be added as an owner on the Child Care Account. Additional owners can only be added by an Administrative user once the user exists.

** Both parents must sign and return to the Bronco Club central office the Split Pay Agreement. This document can be found on the Bronco Club webpage or sent to you upon request.