Mustang Board of Education Regular Meeting
Minutes
Monday, December 14, 2020 6:00 PM
Mustang Educational Resource Center, 909 South Mustang Rd., Mustang, OK 73064

AUTHORITY OF THE BOARD OF EDUCATION

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Independent School District Number I-069 of Canadian County, Oklahoma held Mustang Board of Education Regular Meeting on Monday, December 14, 2020 at 6:00 PM. The place and street of the meeting was Mustang Educational Resource Center, 909 South Mustang Rd., Mustang, OK 73064.

Notice of this meeting was given to the County Clerk of Canadian County, Oklahoma at least forty-eight (48) hours prior to such meeting, and public notice of this meeting, with an agenda posted in prominent view at the Mustang Educational Resource Center 909 South Mustang Rd., Mustang, OK at least twenty-four (24) hours prior to this meeting, excluding Saturdays, Sundays and legal holidays, all in compliance with the Oklahoma Open Meeting Act.

A. Invocation and Flag Salute
Invocation - Chad Schroeder
Flag Salute - Dedra Stafford

B. Call to Order and Roll Call (may be silent)
Chad Schroeder, Board President, called the meeting to order at 6:00 PM. Chad Schroder, Dedra Stafford, Stacy Oldham and Jeff Landrith were present. Todd Lovelace was absent.

C. Superintendent's Report

1. Mindset Matters Student Recognition
   Centennial Elementary  Mason Kirby  Canyon Ridge Intermediate  Addison Hambright
   Creek Elementary     Kylan Bailey  Meadow Brook Intermediate  Harrison Green
   Mustang Elementary   Journee Harvey Horizon Intermediate  Keedan Martin
   Lakehoma Elementary  Carson Spruill  Mustang Central Middle School  Akzel DominguezGarcia
   Trails Elementary    Mason White  Mustang North Middle School  Hailey Henderson
   Valley Elementary    Jude Brewer  Mustang South Middle School  Samantha Gray
   Prairie View Elementary  Jett Homer  Mustang Education Center  Krystal Avila
   Riverwood Elementary  River Wood  Mustang High School  Jayla Young

2. Recognition of Mustang Walmart - Diane Homer
   Diana Homer was unable to attend.

3. Bond Issue - Spring of 2021
D. Assistant Superintendent’s Report

Stacy Edwards - Assistant Superintendent of Elementary Education
Ryan McKinney - Assistant Superintendent of Secondary Education

1. 2nd Semester Enrollment Numbers
2. Learning Plans

E. Board Reports
No board reports

F. Standing and Financial Resolutions

1. Chief Financial Officer Report

a. Vote to approve or not approve the Schedule of Encumbrances and Monthly Reports:

<table>
<thead>
<tr>
<th>Accounts Payable</th>
<th>Payroll</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>FUND</strong></td>
<td><strong>P.O. #’s</strong></td>
</tr>
<tr>
<td>11 General Fund</td>
<td>571-549</td>
</tr>
<tr>
<td>21 Building Fund</td>
<td></td>
</tr>
<tr>
<td>22 Child Nutrition</td>
<td>335</td>
</tr>
<tr>
<td>23 17 Lease Revenue Bond</td>
<td>14-149</td>
</tr>
<tr>
<td>24 MAPS</td>
<td></td>
</tr>
<tr>
<td>31 Bond</td>
<td></td>
</tr>
<tr>
<td>32 Bond</td>
<td></td>
</tr>
<tr>
<td>33 Bond</td>
<td></td>
</tr>
<tr>
<td>34 Bond</td>
<td>276-318</td>
</tr>
<tr>
<td>35 Bond</td>
<td></td>
</tr>
<tr>
<td>36 Bond</td>
<td></td>
</tr>
<tr>
<td>37 Bond</td>
<td></td>
</tr>
<tr>
<td>38 Transportation Bond</td>
<td>9</td>
</tr>
<tr>
<td>39 Bond</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
</tr>
<tr>
<td><strong>GRAND TOTAL</strong></td>
<td></td>
</tr>
</tbody>
</table>

Motion to approve Encumbrance and Monthly Reports. This motion, made by Chad Schroeder and seconded by Stacy Oldham, Passed.

Jeff Landrith: Aye
Todd Lovelace: Absent
Stacy Oldham: Aye
Chad Schroeder: Aye
Dedra Stafford: Aye

G. The board will review and possible approve the financial audit for the Fiscal Year 2019-2020 as performed and presented by the District’s independent auditors Bledsoe, Hewett, & Gullickson, Certified Public Accountants, PLLLP.

Item G was pulled - Auditors could not be present due to inclement weather. Item will be on January's board agenda.

H. Public Participation

The floor shall be open to the public, and any regular meeting shall include an opportunity for the public to address the Board other than personnel matters. Presentations under Public Participation are limited to five (5) minutes and where several people wish to address the same subject, a spokesperson must be selected. Those residents wishing to address the Board of Education must complete a Request for Public Participation form prior to the scheduled starting time of the regular Board meeting. A response may not be provided at this time. Questions or concerns related to
employees of the district will not be permitted at this time. Those are to be referred to the Superintendent at another time.
David Gallion - Virus Protocols

I. Consent Agenda
All the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of discussion, consideration and action on the following items that the Superintendent recommends be approved.

Motion to approve consent agenda. This motion, made by Chad Schroeder and seconded by Dedra Stafford, Passed.

Jeff Landrith: Aye
Todd Lovelace: Absent
Stacy Oldham: Aye
Chad Schroeder: Aye
Dedra Stafford: Aye

1. Board of Education Minutes
   a. November 9, 2020 - Special Virtual and Physical Meeting
   b. November 24, 2020 - Special Board Meeting

2. Donations
   a. Canyon Ridge Intermediate to accept a donation from Canyon Ridge Intermediate PTSO in the amount of $3,350.00 to purchase library books and Flocabulary license.
   b. Mustang Public Schools to accept a donation from Inoculex LLC. for hand sanitizer in the amount of $22,344.00.
   c. Approval for the following Lakehoma Elementary teachers to accept donations from Donor's Choose/Limeades for Learning/Sonic Program:
      1. Ayrial Lawhon - $590.01 to purchase math and reading resources
      2. Austin Ladd - $977.95 to purchase 3D printer and science materials, $397.31 to purchase STEM supplies, $590.59 and $782.81 to purchase science resources, $265.25 to purchase supplies for classroom, $398.61 to purchase materials for teaching virtual science
      3. Joy Osborne - $580.00 to purchase resources to motivate and encourage students to read, $594.00 to purchase document camera and other resources to assist reading students
      4. Caitlin Wittum - $425.58 to purchase seating for library and document cameras
      5. Brandy Wauters - $636.00 to purchase seating in library, $569.00 to purchase seating and document cameras
      6. Laci Irion - $599.00 to purchase document camera and other resources
      7. Gwen Hill - $596.00 to purchase resources for classroom
      8. Amber Earls - $560.00 to purchase resources for classroom
      9. Jamie Lord - $593.00 to purchase resources for classroom
     10. Tammy Poolaw - $600.00 to purchase flexible seating and USB camera for classroom
   d. Approval for Creek Elementary to accept a donation from Creek Elementary's PTSO in the amount of $11,883.77 to purchase projection system for gym.
e. Mustang High School to accept a monetary gift of $1,000.00 from Virginia Roeder Wenger Foundation to the Mitchell Math/Science Scholarship.

f. Lakehoma Elementary to accept a donation of two (2) HP Chromebooks from Heather Reeves.

g. Approval to accept a donation from Mustang Walmart for school supplies with an approximate retail value of $52,000.00.

3. Lakehoma Elementary Robotic Coach, Jenifer Penick to accept a grant from Northrop Grumman System Corp in the amount of $500.00 for the Robotics Teams.

4. Mustang Central Middle School Choral Director, Holly Pritchard to accept a grant from the Oklahoma Arts Council in the amount of $500.00 for sheet music for MCMS Choirs.

5. Transfer of Funds
   a. Mustang Middle School Activity Account #833 to Mustang Middle School Activity Account #834 in the amount of $325.00.
   b. Mustang High School Activity Account #906 to #815 in the amount of $1,437.68

6. Renewal and Ratification of Agreements/Contracts for Fiscal Year 2020-2021
   a. Approval of contract between Mustang Elementary and Herff Jones for the 2020/2021 yearbook.
   b. Approval of a contract between Mustang Elementary and Booster Enterprises for a Boosterthon fundraiser.
   c. Approval of the contract with Melissa Marschall, Resident Artist through the Oklahoma Arts Council Grant Program.

7. Policy and Procedures
   a. Omit Policy #5060 - Testing - duplicate language in other policies
   b. Omit Policy #5062 - Assessments - duplicate language in other policies
   c. Policy #5075 - Graduation - Revisions to policy

8. Amended Job Description
   a. Director of Transportation

9. Approval to surplus textbooks.

10. Approval of the 2020-2021 District Professional Development Handbook.

11. Approval of the following change orders from Crossland Construction on the MHS Performing Arts Center (PAC):
   a. CO #9101 - DTM - North parking rework due to rejection of ASI-02 - $11,160.00
   b. CO #9102 - ACS - Labor and material to furnish and install 3 sidewall grilles for transfer ducts at the North wall of the Scene Shop - $379.50.
J. Business

1. The board will consider and may vote to elect or not to elect the following as new members of the board of directors of the Oklahoma Public School Investment Interlocal Cooperative (55K001):

   Position No. 1 Pam Deering (CCOSA), Executive Director of Cooperative Council for Oklahoma School Administration, to a 2021-2024 term.
   Position No. 2 Don Ford (OROS), Executive Director of Organization of Rural Oklahoma Schools, to a 2021-2024 term.
   Position No. 3 Sean McDaniel (CCOSA), Superintendent of Oklahoma City Public Schools, to a 2021-2023 term.
   Position No. 5 Matt Gindhart (OKASBO), Director of Finance of Metro Technology Center, to a 2021-2023 term.
   Position No. 12 Don Tice (OSSBA), Board Member of Oologah-Talala Public Schools, to a 2021-2023 term.

   Motion to elect the following as new members of the board of directors of the Oklahoma Public School Investment Interlocal Cooperative. This motion, made by Jeff Landrith and seconded by Chad Schroeder, Passed.

   Jeff Landrith: Aye
   Todd Lovelace: Absent
   Stacy Oldham: Aye
   Chad Schroeder: Aye
   Dedra Stafford: Aye

2. The board will consider and may vote to approve the Master Services Financial Agreement Contract with Commerce Bank and Trust for credit Card and accounts payable services.

   Motion to approve the Master Services Financial Agreement Contract with Commerce Bank and Trust for credit Card and accounts payable services. This motion, made by Chad Schroeder and seconded by Stacy Oldham, Passed.

   Jeff Landrith: Aye
   Todd Lovelace: Absent
   Stacy Oldham: Aye
   Chad Schroeder: Aye
   Dedra Stafford: Aye

3. The board will consider and may vote on the following new courses for 2021-2022 school year:

   Science of Technology - Intermediate
   Medical Detectives - Intermediate
   AP Physics I - MHS
   AP Physics II - MHS
   Applied Choral Music - MHS
   Unified Nations - MHS
   Introduction to Leadership - MHS
   Introduction to Animal Science - MHS
   Introduction to Horticulture II - MHS
   Introduction to Ag Communications - MHS
   Accelerated Spanish 2 - MHS

   Motion to approve the new courses for 2021-2022 school year. This motion, made by Chad Schroeder and seconded by Dedra Stafford, Passed.

   Jeff Landrith: Aye
   Todd Lovelace: Absent
Stacy Oldham: Aye
Chad Schroeder: Aye
Dedra Stafford: Aye

4. The board will consider and may vote to discuss and/or amend the Health and Safety Protocols.
No vote at this time to amend the Health and Safety Protocols.

K. New Business
This business, in accordance with Oklahoma Statutes, title 25- 311 (A)(9), is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda.
No new business

L. Executive Session: The Board of Education will consider and may vote to convene in Executive Session.
Motion to convene into executive at 7:43 PM. This motion, made by Chad Schroeder and seconded by Dedra Stafford, Passed.
Jeff Landrith: Aye
Todd Lovelace: Absent
Stacy Oldham: Aye
Chad Schroeder: Aye
Dedra Stafford: Aye

Motion to convene into executive at 7:43 PM. This motion, made by Chad Schroeder and seconded by Dedra Stafford, Passed.
Jeff Landrith: Aye
Todd Lovelace: Absent
Stacy Oldham: Aye
Chad Schroeder: Aye
Dedra Stafford: Aye

1. Proposed executive session to conduct on-going evaluation of the superintendent. 25 O.S. Section 307(B)(1).

2. Proposed executive session to discuss the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of an employee. 25 O.S. Section 307 (B)(1).

3. Proposed executive session to discuss negotiations concerning Mustang Education Association (MEA) and Mustang Education Support Professionals (MESP). 25 O.S. Section 307(B)(2).

M. Acknowledge Return to Open Session
Motion to return to open session at 8:58 PM. This motion, made by Chad Schroeder and seconded by Stacy Oldham, Passed.
Jeff Landrith: Aye
Todd Lovelace: Absent
Stacy Oldham: Aye
Chad Schroeder: Aye
Dedra Stafford: Aye

N. Statement of Executive Session minutes by Board Clerk
Chad Schroeder announced the board entered into executive session at PM to discuss the Superintendent's on-going evaluation, employment per schedule A & B and negotiations as authorized by State Law. Those present in executive session were Chad Schroeder, Dedra
## Schedule "A"
December 14th, 2020

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Site/Assignment</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>Averitt</td>
<td>Jennifer</td>
<td>VE/Early Childhood Teacher</td>
<td>12/18/2020</td>
</tr>
<tr>
<td>Glover</td>
<td>Sonya</td>
<td>LE/Early Childhood/Elementary Education Teacher</td>
<td>11/19/2020</td>
</tr>
<tr>
<td>Johnson</td>
<td>Sara</td>
<td>ME/Pre-K Paraprofessional</td>
<td>01/08/2020</td>
</tr>
<tr>
<td>McClure</td>
<td>Angela</td>
<td>Dist/Director of Transportation</td>
<td>12/30/2020</td>
</tr>
<tr>
<td>Nunnery</td>
<td>Kim</td>
<td>TE/Special Education Paraprofessional</td>
<td>12/18/2020</td>
</tr>
<tr>
<td>O'Dell</td>
<td>Brittany</td>
<td>MHS/Crosswalk Guard</td>
<td>05/22/2020</td>
</tr>
<tr>
<td>Smith</td>
<td>Dennis</td>
<td>Dist/Bus Driver</td>
<td>11/17/2020</td>
</tr>
<tr>
<td>Stahly</td>
<td>Hayley</td>
<td>MCE/Special Education Paraprofessional</td>
<td>11/20/2020</td>
</tr>
<tr>
<td>Vaughan</td>
<td>Sheridan</td>
<td>RE/Special Education Paraprofessional</td>
<td>12/11/2020</td>
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### Resignations

<table>
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<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Site/Assignment</th>
<th>Effective</th>
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</thead>
<tbody>
<tr>
<td>Stevens</td>
<td>Margaret</td>
<td>Dist/Bus Driver</td>
<td>01/29/2021</td>
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### Retirement

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<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Site/Assignment</th>
<th>Effective</th>
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</thead>
<tbody>
<tr>
<td>Davis</td>
<td>Margaret</td>
<td>MHS/Special Education Paraprofessional</td>
<td>12/04/2020</td>
</tr>
<tr>
<td>Morris</td>
<td>Matthew</td>
<td>Dist/Bus Driver</td>
<td>12/11/2020</td>
</tr>
</tbody>
</table>

### Employment

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Replacing/New</th>
<th>Site/Assignment</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cain</td>
<td>Tara</td>
<td>New Position</td>
<td>Dist/Licensed Practical Nurse</td>
<td>12/09/2020</td>
</tr>
<tr>
<td>Chapple</td>
<td>Nicole</td>
<td>Rebecca Wilkerson</td>
<td>MHS/Special Education M/M Teacher</td>
<td>02/15/2021</td>
</tr>
<tr>
<td>Emery</td>
<td>Danielle</td>
<td>Sandra Gee</td>
<td>MCE/Special Education Paraprofessional</td>
<td>11/10/2020</td>
</tr>
<tr>
<td>McRoberts</td>
<td>Dawn</td>
<td>Jennifer Averitt</td>
<td>VE/Early Childhood/Elementary Education Teacher</td>
<td>01/04/2021</td>
</tr>
<tr>
<td>Nash</td>
<td>Christy</td>
<td>Sonya Glover</td>
<td>LE/Early Childhood Teacher</td>
<td>11/30/2020</td>
</tr>
<tr>
<td>Odom</td>
<td>Emily</td>
<td>Carly Memoli</td>
<td>CE/Elementary Art Teacher</td>
<td>01/04/2021</td>
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<tr>
<td>Rice</td>
<td>Casey</td>
<td>Rivers McKenzie</td>
<td>MMS/8th Grade ELA Teacher</td>
<td>01/04/2021</td>
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<tr>
<td>Richardson</td>
<td>Gina</td>
<td>Lori Schmidt</td>
<td>MMS/Special Education Paraprofessional</td>
<td>12/07/2020</td>
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<tr>
<td>Sias</td>
<td>Erwin</td>
<td>Terry Wilson</td>
<td>Dist/Bus Driver</td>
<td>11/16/2020</td>
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<tr>
<td>Williams</td>
<td>Laken</td>
<td>Deblin Badillo</td>
<td>MCM/Special Education Paraprofessional</td>
<td>11/13/2020</td>
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</tbody>
</table>

### Removed, Rescinded, Resigned Additional Duty/Supplemental/Stipend/Volunteer

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Assignment</th>
<th>Site</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baldwin</td>
<td>Christopher</td>
<td>Head 7th Grade Boys Basketball Coach</td>
<td>MNMS</td>
<td>2020-2021</td>
</tr>
<tr>
<td>Bales</td>
<td>Justin</td>
<td>Assistant 7th Grade Boys Basketball Coach</td>
<td>MNMS</td>
<td>2020-2021</td>
</tr>
<tr>
<td>Todd</td>
<td>Kerri</td>
<td>4th Grade Department Chair</td>
<td>CE</td>
<td>08/31/2020</td>
</tr>
</tbody>
</table>

## Schedule "B"
December 14th, 2020

### Bronco Club 2020-2021 SY

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Assignment</th>
<th>Site</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>Towne</td>
<td>Jeffrey</td>
<td>Teacher</td>
<td>TE</td>
<td>2020-2021</td>
</tr>
<tr>
<td>Wilson</td>
<td>Olivia</td>
<td>Assistant</td>
<td>CE</td>
<td>2020-2021</td>
</tr>
<tr>
<td>Baughman</td>
<td>Nicole</td>
<td>Teacher Assistant</td>
<td>PVE</td>
<td>2020-2021</td>
</tr>
<tr>
<td>Heard</td>
<td>Shalene-Constantino</td>
<td>Teacher</td>
<td>LE</td>
<td>2020-2021</td>
</tr>
</tbody>
</table>
Stafford, Stacy Oldham, Jeff Landrith and Charles Bradley. No action was taken by the board of education. The board returned to open session at 8:58 PM.

O. Vote to approve or not approve the Superintendent's recommendation concerning employment as listed on Schedule "A".
   Motion to approve Schedule A. This motion, made by Chad Schroeder and seconded by Dedra Stafford, Passed.
   Jeff Landrith: Aye
   Todd Lovelace: Absent
   Stacy Oldham: Aye
   Chad Schroeder: Aye
   Dedra Stafford: Aye

P. Vote to approve or not approve the Superintendent's recommendation concerning employment as listed on Schedule "B".
   Motion to approve Schedule B. This motion, made by Chad Schroeder and seconded by Stacy Oldham, Passed.
   Jeff Landrith: Aye
   Todd Lovelace: Absent
   Stacy Oldham: Aye
   Chad Schroeder: Aye
   Dedra Stafford: Aye

Q. Vote to approve or not approve the Support Personnel's Negotiated Agreement between Mustang Public Schools' Board of Education and Mustang Education Support Professionals (MESP) for the 2020-2021 school year.
   Motion to approve the Support Personnel's Negotiated Agreement between Mustang Public Schools' Board of Education and Mustang Education Support Professionals (MESP) for the 2020-2021 school year. This motion, made by Chad Schroeder and seconded by Dedra Stafford, Passed.
   Jeff Landrith: Aye
   Todd Lovelace: Absent
   Stacy Oldham: Aye
   Chad Schroeder: Aye
   Dedra Stafford: Aye

R. Adjournment
   Motion to adjourn at 9:01 PM. This motion, made by Chad Schroeder and seconded by Dedra Stafford, Passed.
   Jeff Landrith: Aye
   Todd Lovelace: Absent
   Stacy Oldham: Aye
   Chad Schroeder: Aye
   Dedra Stafford: Aye

Minutes Clerk

Board President