



## Mustang Education Center

### Severe Weather Information/Emergency Conditions

Dear Parents,

Spring in Oklahoma always brings the possibility of severe weather to our area. To better be prepared for such an occasion, below are some procedures that will help us work together to keep students safe.

#### Sever Weather Procedures

- All dismissals will be suspended when weather conditions deteriorate to a dangerous level. This means that when a severe weather WARNING is issued for our location and dangerous conditions are present, administration may order a lockdown. All occupants of the building will move immediately to a designated protected area.
- If you choose to check your child out during inclement weather, please give yourself plenty of time to do so. Continually monitor weather conditions for your safety and the safety of your child.
- Students will only be released to persons identified in PowerSchool as your designee and they must have picture identification. Please keep your information accurate and up to date. Discuss these matters with your child.

#### Lockdown Procedures

- When the school is on Lockdown, **no person may enter or exit the building** until conditions are deemed safe by administration. If you are inside the building when a lockdown occurs, you may or may not be in the same protected area as students. Please note the Mustang Education Center is not a public shelter facility.
- During lockdown, students **will not** be summoned for dismissal or transferred from their designated protected area to another area of the building.
- Once danger has passed, lockdown procedures will be lifted and students will return to their classrooms. Dismissals will resume according to the normal procedures.
- Campus administration or designee will communicate via SchoolMessenger/SchoolWay that a lockdown is in effect in your school. When the lockdown has been lifted, a second message will be sent. Communications will be issued in the timeliest manner possible.

#### Emergency Conditions

- Should an emergency situation arise within our area while school is in session, it is important that you know that Mustang Public Schools and its individual campuses have made preparations to deal with these incidents.
- During such an event, your child will be cared for at our campus. Your cooperation is essential in an emergency. Know that we will do everything possible to keep your child safe.

Your cooperation is appreciated as we work together to have a safe and organized response to an emergency situation.

Sincerely,

Sondra Bivens  
Principal  
Mustang Education Center  
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